EXECUTIVE FORWARD PLAN MARCH 2011

This Forward Plan seeks to anticipate all the Cabinet decisions to be made by the Cabinet, or by individual Cabinet members (and occasionally key decisions by officers) over the next four months.

The Forward Plan is updated regularly and re-issued on a monthly basis. It goes beyond the minimum legal requirement for only key decisions to be published over the coming four month period, and demonstrates the Council's commitment to openness and participation in decision making. It will also assist the Council's Overview & Scrutiny Panels in planning their input to policy formulation and development, and in reviewing the work of the Cabinet. It can be seen on the Council's website at:

http://www.bathnes.gov.uk/committee_papers/Executive/FwdPlan/

There is also an option on the Council's website to access the next month's "Emerging" Forward Plan. Inevitably, some of the current information may change; Government guidance recognises that the plan is a best assessment, at the time of publication, of anticipated decision making.

Should you wish to make representations to the decision taker, please contact the report author or Col Spring, Democratic Services (01225 394942). For Cabinet meeting items, a formal agenda will be issued 5 clear working days before the meeting. For individual (Single-Member) Cabinet member decisions, a Weekly List, with the details of the proposed decision, will be published and a decision will not be made until 5 clear working days have expired from the date of publication, to allow for representations.

Cabinet agenda papers and the Weekly List can be inspected on the Council's website and at the Guildhall (Bath), Hollies (Midsomer Norton), Riverside (Keynsham) and at Bath Central, Keynsham and Midsomer Norton public libraries.

Key to Codes used in the Forward Plan

WC	Ward Councillor	LR	Local Residents
Cab	Cabinet members (other than decision maker)	CIG	Community Interest Groups
PC	Parish Council	YC	Youth Council
тс	Town Council	SP	Stakeholders/Partners
TU	Trades Unions	PSB	Other Public Sector Bodies
OS	Overview & Scrutiny Panel	СТВ	Charter Trustees of Bath
St	Staff (as employees)	151	Section 151 Finance Officer
Int	Other B&NES Services	СХ	Chief Executive
SU	Service Users	Mon	Monitoring Officer

Consultation Arrangements

Decision Types

KEY	This item is a Key decision. It is one which will have significance in terms of budget impact (spending or savings) or its impact on a community that is wider than a single electoral ward. There is no set financial threshold above which a decision is regarded as Key.
PBF	This item is part of the Council's Policy and Budget Framework. This is the list of and contents of plans and strategies agreed by the Council as being those that collectively form the framework and which are determined by the Council. The current list of such plans and strategies can be accessed on the Council's website.
TRO	This item is a Traffic Regulation Order which by statute must be advertised by the Council for public consultation, giving a date by which any objections must be received. If objections are received, then the Order cannot be implemented but a Cabinet decision is required. If no objections are received, then the Order can be implemented without the need for a Cabinet decision.
BRT	Decisions to be made by the Bath Recreation Ground Trust
PBHW	Issues which have been referred by the Partnership Board for Health & Wellbeing
RVW	Cabinet Response to Overview & Scrutiny Panel Review Recommendations
WoE	Decisions which will be taken by the West of England Joint Transport Committee or the West of England Joint Waste Committee

Directors Group Lead

AA	Ashley Ayre – Strategic Director, Children's Services
AP	Andrew Pate – Strategic Director, Resources and Support Services
DT	Dave Thompson – Divisional Director, Improvement & Performance
GC	Glen Chipp, Strategic Director, Service Delivery
JB	John Betty – Director, Development & Major Projects
JE	John Everitt – Chief Executive, Bath & NE Somerset Council
JR	Janet Rowse – Acting Chief Executive, NHS Bath & NE Somerset
VH	Vernon Hitchman – Council Solicitor

Executive Forward Plan March 2011

Bath & North East Somerset Council

Anticipated business at future Cabinet meetings and Single-member decisions anticipated in each month

The Council's Consultation Policy may be viewed at: www.bathnes.gov.uk/Bathnes/councilinformation/consultation/default.htm

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Report Author Contact	Consultation	Background Papers	Strategic Director Lead
CABINE		IG - 02 MARCH 2011, 5PM					
E2131 2 Mar 2011		Revenue and Capital Budget Monitoring, Cash Limits and Virements - April 2010 to January 2011 This report is the third monitoring information for the Authority as a whole for the financial year 2010/11 to the end of January 2011. It includes a number of budget transfer requests for both revenue and capital that require Cabinet agreement or are reported for information purposes as prescribed by the Budget Management Scheme	Cabinet Councillor Malcolm Hanney	Tim Richens Jamie Whittard 01225 477213	Cab CX Mon 151	Budget Management Scheme	Andrew Pate
E2249 2 Mar 2011		Financial Report	Cabinet Councillor Malcolm Hanney	Andrew Pate 01225 477300			Andrew Pate

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2250 2 Mar 2011		Joint Waste Core Strategy Development Plan Document The Joint Waste Core Strategy (JWCS) provides a positive spatial planning policy framework for waste management. The draft JWCS was submitted to the Secretary of State and the Independent Examination was held in November 2010. The Inspector has concluded that the JWCS is 'sound' in his binding report and that it can therefore be adopted by the Council.	Cabinet Councillor Charles Gerrish	Kaoru Jacques 01225 477288			Glen Chipp
E2252 2 Mar 2011		Strategy for Community Enablement	Cabinet Councillor Francine Haeberling	David Trethewey Andy Thomas 01225 394322			
INDIVIDU	JAL CABI	NET MEMBER DECISIONS ANTI	CIPATED IN MARCH 2011				
E2172 March 2011	KEY	Grants to Voluntary Arts Organisations 2011-2014 The decision report covers: (1) One-year small Project Grants 2011-12; and (2) Three-year funding agreements with Key Strategic Organisations 2011- 14: Grants for Year 1 (2011-12) and indicative funding for Years 2 and 3 (2012-13 and 2013-14)	Single-Member Decision Councillor Terry Gazzard	Ann Cullis 01225 396455	TC Int SU SP Mon 151	Arts Development Strategy 2011- 2014	Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2203 March 2011		Approval of Risk Management Strategy Review Existing strategy is being refreshed following annual review	Single-Member Decision Councillor Malcolm Hanney	Jeff Wring 01225 477323	Int SP CX Mon 151		Andrew Pate
E2204 March 2011		Approval of Business Continuity Management Strategy The existing Strategy is being revised and refreshed following annual review	Single-Member Decision Councillor Malcolm Hanney	Jeff Wring 01225 477323	Int CX Mon 151		Andrew Pate
E2205 March 2011		Approval of Major Incident Plan The Plan replaces a number of other protocols and describes the framework in which the Council responds to major incidents in relation to emergencies and business continuity	Single-Member Decision Councillor Malcolm Hanney	Jeff Wring 01225 477323	Int CX Mon 151		Andrew Pate
E2207 March 2011	KEY	Childcare Sufficiency Report and Action Plan The Childcare Act 2006 instructs local authorities to assess the local childcare market and to secure sufficient childcare for working parents. A full report has to be produced and published every 3 years. This is the second report. The last report was produced in 2008 in line with the legislation.	Single-Member Decision Councillor Chris Watt	Philip Frankland 01225 394330	OS St SU LR CIG SP PSB	Childcare Sufficiency Report (2008) National guidance for the 2011 report	Ashley Ayre

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2217 March 2011		Proposed Toucan Crossing, Somervale Road, Norton Radstock To advertise the Council's intention to install a Toucan signalised pedestrian crossing and in the event of objections being received to consider them through the decision making process.	Single-Member Decision Councillor Charles Gerrish	Simon Powell Nick Whitcombe 01225 394139	WC TC Cab Int PSB		Glen Chipp
E2218 March 2011		Proposed 30mph speed limit on Claverton Down Road, Bath To consider objections received to a proposed extension to the 30mph speed limit on Claverton Down Road, Bath	Single-Member Decision Councillor Chris Watt	Tony Rutter 01225 394207	WC Cab Int PSB		Glen Chipp
E2220 March 2011		Proposed Bus Lane, Waiting and Movement Restrictions, Wellsway, Bath If no objections are received by the due date, then the proposals will be implemented without the need for a Cabinet decision	Single-Member Decision Councillor Charles Gerrish	Trevor Johnson 01225 394216	WC Cab Int LR PSB Mon 151		Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2222 March 2011		Cleveland Bridge A36: HGV issues HGV traffic in Bath has been a concern for many years, particularly along the A4 London Road and A36 Bathwick Street, via the A36 Cleveland Bridge. This report outlines the characteristics of HGV trips on this route and potential options to control the volume of these vehicles.	Single-Member Decision Councillor Charles Gerrish	Peter Dawson Nick Helps 01225 394185	WC Oth		Glen Chipp
E2224 March 2011		Alteration to Public Rights of Way Enforcement Policy In 2005 the Council adopted an Enforcement Policy which sets out how the Council will carry out enforcement action with regards to Public Rights of Way. In addition to the provisions already contained within the Enforcement Policy, the Council also has the option to refer the obstruction of public rights of way to the Rural Payments Agency as this would be a breach of cross-compliance GAEC8.	Single-Member Decision Councillor Charles Gerrish	Graeme Stark 01225 477650	PC TC St Int SU CIG SP PSB Mon	Draft Amended Public Rights of Way Enforcement Policy	Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2230 March 2011		Proposed Puffin Crossing A367 Wellsway (Longfellow Ave/Devonshire Bldgs) To advertise a proposed puffin signal controlled pedestrian crossing and waiting restrictions on the A367 Wellsway (between Longfellow Avenue and Devonshire Buildings)	Single-Member Decision Councillor Charles Gerrish	Trevor Johnson 01225 394216	WC Int LR		Glen Chipp
E2231 March 2011	TRO	Proposed Extension to 'No vehicles except cycles' Traffic Regulation Order, New Orchard St, Bath To extend the existing 'No vehicles except cycles' order to fit in with the new highway layout revised as part of the completed Southgate Development	Single-Member Decision Councillor Charles Gerrish	Simon Thomas 01225 394260	WC Cab Int SP		Glen Chipp
E2232 1 Mar 2011	TRO	Hawthorn Grove Traffic Calming A 20mph Speed Limit is proposed together with traffic calming measures (combining speed cushions and flat top road humps), along various roads in the Fox Hill area of Combe Down, to reduce pedestrian/vehicle conflicts, vehicle speeds and to discourage drivers rat running along inappropriate roads, between Fox Hill and Entry Hill	Single-Member Decision Councillor Charles Gerrish	Tasos Papaloucas 01225 394048	WC St Int LR		Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2234 March 2011	KEY	School Term and Holiday Dates 2012-13 School Year The Cabinet Member will be asked to agree the School Term and Holiday Dates for the 2012- 13 School Year	Single-Member Decision Councillor Chris Watt	Kevin Amos	TU Int SU YC SP Mon 151		Ashley Ayre
E2236 March 2011	KEY	Joint Local Transport Plan 3 - One Year Delivery Plan The Council needs to approve a Delivery Plan as part of the Local Transport Plan statutory process by 31st March 2011. Due to the current uncertainty in central government transport policies and funding streams a one year delivery plan is proposed, followed by a three year Delivery Plan to be approved by the Council in the Autumn.	Single-Member Decision Councillor Charles Gerrish	Adrian Clarke 01225 395223	WC CX Mon 151	Joint Local Transport Plan 3	Glen Chipp
E2238 March 2011	KEY	Regeneration Delivery Plans for Bath, Keynsham and Midsomer Norton The Economic Strategy identifies two barriers to increased prosperity in B&NES as the lack of available employment land and modern business space, and the perception that Bath is not seen as a 'regional' office location. The Regeneration Delivery Plans outline actions that are required to encourage the development of commercial premises and strengthen our market towns.	Single-Member Decision Councillor Terry Gazzard	Jeremy Smalley Mary Stacey 01225 477537	WC PC TC OS Cab Int LR CIG SP PSB Mon 151	Delivering Sustainable Growth in Bath and North East Somerset 20th November 2008 Council The 'story' of B&NES and the actions to deliver 'smart economic growth' in B&NES, including the Regeneration Delivery Plans, Nov 3 2010	John Betty

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2239 March 2011	TRO	The Firs, Combe Down proposed waiting restrictions, loading restrictions and one way street with cycle contra- flow The Cabinet Member will be asked to consider any objections at the end of the consultation period	Single-Member Decision Councillor Charles Gerrish	Alison Sherwin 01225 394406	WC Int LR PSB		Glen Chipp
E2240 March 2011		Public Path Order Changes Introduce a new charging structure for processing Public Path Order applications. The charges would change from a fixed fee to an hourly fee.	Single-Member Decision Councillor Charles Gerrish	Graeme Stark 01225 477650	St Int SU CIG SP PSB Mon 151	Public Path Order Policy	Glen Chipp
E2241 March 2011		Highways Local Transport Plan Capital Maintenance Programme 2011/12 Approval of the Local Transport Plan Structural Maintenance Block Capital Programme for 2011/12. The programme of expenditure aims to achieve the objectives of the Joint Local Transport Plan in accordance with Government Guidelines.	Single-Member Decision Councillor Charles Gerrish	Craig Jackson 01225 394269	WC PC TC 151		Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2243 March 2011	KEY	Determination of Statutory Notice to Enlarge Bathampton Primary School The four week representation period for the statutory notice published on 3rd February 2011 proposing the expansion of Bathampton Primary School ends on 3rd March 2011 and a decision is required to determine the notice	Single-Member Decision Councillor Chris Watt	Helen Hoynes 01225 395169	WC PC TU St Int SU SP PSB CX Mon 151	Single Member Cabinet report E2225 Publication of Statutory Notice to Enlarge Bathampton Primary School Statutory Notice and Complete Proposal to Enlarge Bathampton Primary School	Ashley Ayre
E2244 March 2011	KEY	Cultural Strategy 2011-2026 The Strategy has been developed jointly by the Council, Future Bath Plus, and the Cultural Forum for the Bath Area. It sets out the high-level objectives for supporting and developing cultural activity across the district, and relates strategic planning for culture to the Sustainable Community Strategy.	Single-Member Decision Councillor Terry Gazzard	Ann Cullis 01225 396455	TC Cab Int SU SP PSB CX Mon 151	Sustainable Comminuty Strategy 2009- 2026	Glen Chipp
E2245 March 2011		Air Quality Action Plan for Bath Following a review of the air quality an Air Quality Management Area (AQMA) has been declared for parts of Bath. Following declaration of an AQMA the authority is required to produce an action plan outlining the measures it proposes to take to reduce the levels of pollution.	Single-Member Decision Councillor Charles Gerrish	Andrew Jones 01225 477557	WC PC TC Int LR Mon 151	Department of Transport Guidance on Local Transport Plans and DEFRA Guidance on Local Air Pollution Policy	Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2246 March 2011		Articles of South West Grid for Learning It is proposed to adopt amendments to Articles of Association of South West Grid for Learning Trust (of which Bath and North East Somerset is a member). The amendments are required as the Trust proposes to extend its objects clause and introduce express power to continue to pay the CEO's salary.	Single-Member Decision Councillor Chris Watt	Ashley Ayre 01225 394200		The original executive member decision July 2004	Ashley Ayre
E2248 March 2011		Combe Down Stone Mines project - Proposal to vary Funding Offer Government has decided that the Land Stabilisation Programme which funds the project will close at the end of March 2011. The £166m project has come in within budget. Officers are working to agree a revised offer to fund on-going Council liabilities & to allow HCA to use the surplus to fund other stabilisation projects.	Single-Member Decision Councillor Terry Gazzard, Councillor Malcolm Hanney	Derek Quilter Alan Harold 01225 396302	WC Int Mon 151	Council 20th January 2005 - Combe Down Stone Mines Project - Main Scheme Funding Cabinet 6th April 2005 - Combe Down Stone Mines - Acceptance of Funding Offer	John Betty

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2251 March 2011	KEY	Placements and Packages Policy for Adult Social Services Policy Framework and guidance for practitioners in relation to packages of care and support in the community and Residential Home placements for service users eligible for Social Care services	Single-Member Decision Councillor Vic Pritchard	Sarah Shatwell 01225 477162	St SP 151		Janet Rowse
The budg	net report i	APITAL PROJECTS - INDIVIDUA	ation, which, along with additic	nal new proje			9
appropria	te Capital	Review Process and therefore req	quire approval by Single Memb	ber Decision	1	1	
E2111 March 2011	KEY	Capital Projects Approval - Resources and Support Services Approval of capital projects for inclusion in the capital programme, not previously approved by Council in the Budget	Single-Member Decision Councillor Malcolm Hanney	Daniel Welch 01225 477104	CX Mon 151	Budget Report - individual papers for each project will be provided	Andrew Pate
E2112 March 2011	KEY	Capital Projects Approval - Adult Services Approval of capital projects for inclusion in the capital programme, not previously approved by Council in the Budget	Single-Member Decision Councillor Malcolm Hanney, Councillor Vic Pritchard	Daniel Welch 01225 477104	CX Mon 151	Budget Report - individual papers for each project will be provided	Andrew Pate

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2115 March 2011	KEY	Capital Projects Approval - Service Delivery and Development and Major Projects Approval of capital projects for inclusion in the capital programme, not previously approved by Council in the Budget	Single-Member Decision Councillor Malcolm Hanney, Councillor Terry Gazzard, Councillor Charles Gerrish	Daniel Welch 01225 477104	CX Mon 151	Budget Report - individual papers for each project will be provided	Andrew Pate
E2116 March 2011	KEY	Capital Projects Approval - Development and Major Projects Approval of capital projects for inclusion in the capital programme, not previously approved by Council in the Budget	Single-Member Decision Councillor Malcolm Hanney, Councillor Terry Gazzard	Daniel Welch 01225 477104	CX Mon 151	Budget Report - individual papers for each project will be provided	Andrew Pate
E2168 March 2011	KEY	Capital Projects Approval - Children's Services Approval of capital projects for inclusion in the capital programme, not previously approved by Council in the Budget	Single-Member Decision Councillor Malcolm Hanney, Councillor Chris Watt	Daniel Welch Paula Bromley 01225 396984	WC OS St Cab Int SU YC LR CIG SP PSB CX Mon 151	Budget Report. Individual papers for each project will be provided	Ashley Ayre
E2227 March 2011	KEY	Capital Projects Approval - Service Delivery Approval of capital projects for inclusion in the capital programme, not previously approved by Council in the Budget	Single-Member Decision Councillor Charles Gerrish, Councillor Malcolm Hanney	Daniel Welch 01225 477104	CX Mon 151	Budget Report. Individual papers for each project will be provided	Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead			
INDIVIDU	INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN MAY 2011									
E2004 May 2011		Sustainable Modes of Travel to School Strategy Audit of school travel in B&NES area. Discussion on impact from other service areas and policy documents. Targets for reducing car use in school journeys for next 3 years	Single-Member Decision Councillor Charles Gerrish, Councillor Chris Watt	Andrew Stuck Jessica Fox-Taylor 01225 394257	OS Int YC CX Mon 151	Joint LTP, Play Stgy, Obesity Stgy, 14-19 Stgy, Local Area Agreemt, Schl Organisation Plan 2003- 2008, Extended Schools/Servic es Stgy, Public Rights of Way Imprvmnt Plan	Glen Chipp			
E2100 May 2011	TRO	Prohibition of right turn, Bloomfield Road to Wellsway <i>To prevent queuing traffic in</i> <i>connection with new bus lane</i>	Single-Member Decision Councillor Charles Gerrish	Trevor Johnson 01225 394216	WC PC Int LR		Glen Chipp			
E2237 May 2011	RVW	Response to OS Review of Commercial Waste Collection - Scrutiny Inquiry Day Recommendations from an Overview and Scrutiny Inquiry Day into the collection of commercial (trade) waste in Bath and North East Somerset for the Cabinet Member for Service Delivery	Single-Member Decision Councillor Charles Gerrish	Lauren Rushen Alix Boswell	WC TC OS Cab Int SU LR CIG SP PSB Mon 151		Glen Chipp			
E2242 May 2011	TRO	Various Roads Prohibition of Stopping on School Entrance Markings TRO To consider the points raised during the TRO advert period	Single-Member Decision Councillor Charles Gerrish	Dorothy Miley 01225 394231	WC PC Int		Glen Chipp			

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead	
NDIVIDU	AL CABI	NET MEMBER DECISIONS ANTI	CIPATED IN JUNE 2011					
E2235 June 2011		Local Development Scheme Review The Local Development Scheme is the Council's statutory programme for the development of planning policy documents. It is being updated to reflect the service action plan.	Single-Member Decision Councillor Charles Gerrish	Liz Tu Simon De Beer 01225 477616			Glen Chipp	
CABINET	MEETIN	G - 13 JULY 2011, 5PM						
E2161 13 Jul 2011	TRO	Traffic Proposals for Pulteney Bridge/Argyle Street Consideration of objections to proposed Prohibition of Motor Vehicles, and Prohibition of Loading, on Pulteney Bridge/Argyle Street	Cabinet Councillor Charles Gerrish	Nick Jeanes 01225 394256	WC LR CIG SP PSB Mon 151		Glen Chipp	
	REVIOUS	LY LISTED IN THE FORWARD P	LAN BUT NOW WITHDRAW	Ν.				
E2212		Traffic Management proposals for the B3115 Tunley Road, Tunley Reason for Withdrawal: No objections had been received by the advertised deadline so the proposals will be implemented without the need for a Cabinet decision						
E2208		Licensing of Houses in Multiple Occupation - Revised Charges	Reason for Withdrawal : <i>Re</i> Social Services Health and F					
E2221		Wells Road A367 jnc. Highfields - Zebra Crossing	Reason for Withdrawal : No Objections were received by the advertised date so the proposals will be implemented without the need for a Cabinet member decision					
The I	Forward F	Plan is administered by DEMOCRA						